NEW OR RETURNING:	TAX YEAR(S)	TODAY'S DATE:
NAME:	BIRTHDATE:	SIN:
SPOUSE:	BIRTHDATE:	SIN:

FULL ADDRESS:

PREFERRED METHOD OF CONTACT

PHONE: **CELL:** **EMAIL:**

CLIENT ENGAGEMENT & REPRESENTATION:	Yes	No
Are you a Canadian Citizen?	☐	☐
Do you authorize the CRA to provide your name, address, and date of birth to Elections Canada for the National Register of Electors?	☐	☐
Did you own foreign property, including bank accounts or investments at any time during the tax year with a total value in excess of C$100,000?	☐	☐
Do you have a Disability Tax Credit certification?	☐	☐

Marital Status

☐ Single ☐ Separated

☐ Common-Law ☐ Divorced

☐ Married ☐ Widowed

Date of change:

Did you Buy/Sell Real Estate in the tax year: ☐ Principal Residence ☐ Other *if other, please provide purchase/sale documents

Address of sold Real Estate:

Year of Acquisition: Sale Price: Ownership (%):

Does any of the following apply to you:

☐ Self-Employment Income

☐ Are you a GST registrant? If so, GST #:

☐ Farm Income

☐ Rental Income

☐ Medical Related Travel Expenses

DEPENDANT CHILDREN?

Name	Son/Daughter	Birthdate	SIN	Disabilities Y/N	Income Y/N	If yes, Net Income

Do you have a Will and/or Power of Attorney? ☐ Will ☐ POA

I herein engage ROBBINS & COMPANY to prepare my/our T1 Personal Returns based on the information above. My signature on the tax return and the T1013 Consent form will confirm that the terms, nature & scope of the engagement has been met, and further, that to the best of my knowledge I/we have provided all information necessary to prepare my/our tax return(s).

Signature:

FOR OFFICE USE ONLY

Previous Year $:

	INITIAL	DATE	*PREPARER NOTES:*
T1013 SIGNED			
IFIRM: Entered/Confirmed (DOB, DOD, Mailing Name, Job etc)			
ENTER INTO T1 SPREADSHEET			
PREPARED			
REVIEWED			
GST FILED (If applicable)			
PDF CREATED			
CONTACTED			
PRINTED/EMAILED			
PAID -- Invoice Total $			
EFILED			
FINAL SCAN			

CONTACT/ADMIN NOTES: